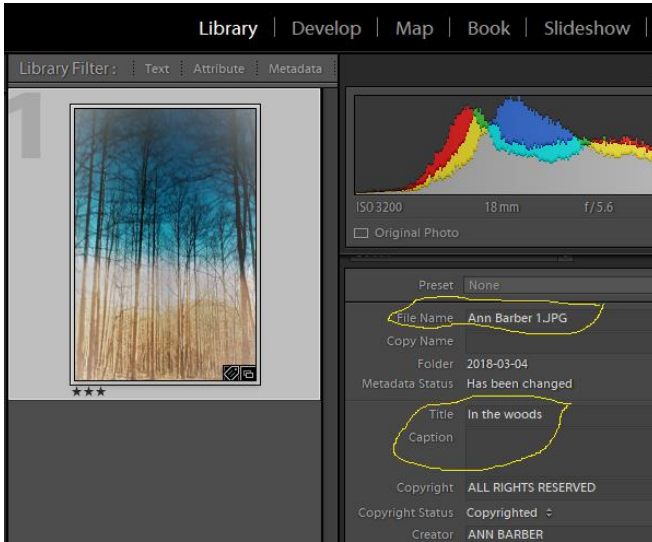


How to save your file in Lightroom or Photoshop

Other programs have similar menus for this same process.



← Here is a Lightroom library example. You can change the **filename** here, as well as add a **title** and/or **caption**.

**If you don't use your own name for the filename, we will not know whose photo it is, and the photos won't be included for the competition.

--> This is a Photoshop example.

1. Click **File** then> **File Info**
2. In the next dialog box, you can alter “**Basic or IPTC data**” ... like **title, keywords, description** ...
3. Important - the **filename** you use to save your photo on your computer is the one that shows up in SmugMug, and the one we really need. You can use **File > Save As**
4. After the competition is shown and judged at our meeting, we will make that month public, like February's Black & White gallery, so you can see the winners, along with everyone's photos.

